2018

Brother Paul Novosal Papers

Paul Novosal SM

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Descriptive Summary

Repository
Saint Mary’s University of San Antonio, Texas

Creator
Brother Paul Novosal, SM (Marianists)

Title
Brother Paul Novosal Papers

Inclusive Dates
1949-1980

Reference Code
SC 33

Languages
English

Extent
3 cubic feet

Abstract
Brother Paul Novosal, SM (born October 5, 1918 and died May 24, 2009) was the director of the libraries at Saint Mary’s University from 1952 to the early 1972. Brother Novosal assembled the materials in this collection to document the historical development of the libraries during those years. Included are records, photographs, and printed matter about policy history of the libraries at St. Mary’s University, 1952-1972; the planning, design and construction of the Blume Library 1960-1971; and photograph albums recording the building of the Centennial Library (1949-1950) and of Blume Library (1966).

Administrative Information

Restrictions to Access
none

Usage Restrictions
none

Alternative Forms
none

Custodial History
The materials in this collection were among Bro. Novosal’s personal effects at the time of his death in 2009 and were transferred to the Marianist Provincial Archives. In 2016 the local Marianist archivist, Brother Earl Leistikow, transferred them to Blume Library because of their relevance to the University.

Processing Information
Brother Paul Novosal acquired these materials over a span of twenty years and appears to have left them in the order by which they were acquired. To provide a rational arrangement, materials were grouped according to similar administrative process and then chronologically within each process. Among materials concerning the libraries at St. Mary’s University were records from the Faculty Tenure Committee on which Brother Novosal served. Materials relating to faculty or personnel evaluations have been separated and destroyed.
Materials Separated  Brother Novosal served on the Tenure Committee (1969-1971) and the Faculty Promotion Committee (19971-1973). Records related to these committees were separated to protect confidentiality.

Preferred Citation  Saint Mary’s University of San Antonio, Texas

Copyright Notice

Catalog Headings
  Saint Mary’s University (San Antonio, Tex.)

Related Collections

Biographical Note
  Brother Paul Novosal, SM (born October 5, 1918 and died May 24, 2009) was the director of the libraries at Saint Mary’s University from 1952 to the early 1972. These included the Academic Library (later Blume Library), the Law School library and the Science Reference Library (Garni Hall). Brother Novosal assembled the materials in this collection to document the historical development of the libraries during those years.

Collection Overview
  The formats included are records, photographs, and printed matter.

Summary of Series
  Series 1) History of Libraries at St. Mary’s University, 1952-1972
  Series 3) Scrapbooks of the Construction of Centennial Library and of Blume Library
  Series 4) San Jose de Palafox Presentation Copies

Detailed Description

Series One
  History of Libraries at Saint Mary’s University, 1952-1972

  Scope Note: Brother Novosal, during his long career at St. Mary’s University intended to assemble the documents necessary for describing the operation and development of the Academic Library and his central role in it.

  Historical Note: “The St. Mary’s University Press has been inaugurated by the Academic Library with the publication of Miss Carmen Perry’s translation of the Palafox Papers, original documents concerning the town of Palafox, once located midway between Eagle Pass and Laredo. The subject of the St. Mary’s University Press with its own colophon, was discussed during the last two or three years…but no one acted. Therefore, the Academic Library decided to take that step now. St. Mary’s does publish. Now we will have an imprint, an official colophon which can be utilized for these publications. The Faculty Library Committee agreed to act as a reviewing body for the new press to indicate which publications can use the imprint. Hopefully, the press of St. Mary’s University will develop into a bona fide press which would actively seek authors and publications.” (Bro. Paul Novosal, SM, “Saint Mary’s University Press Is Launched,” 8 December 1970)

  Historical Statistics
  Box 1 Folder 01  Periodicals
  Box 1 Folder 02  Library Budgets

  1949-1958
  1951-1960
Box 1 Folder 03  Library Budgets  1972-1974
Box 1 Folder 04  Grant Applications  1955-1968
Box 1 Folder 05  Library Use Statistics “Circulation”  1955-1970
Box 1 Folder 06  Inter Library Loan  1957-1965
Box 1 Folder 07  Insurance Appraisals of Library Holdings  1961-1967
Box 1 Folder 08  Semi-Annual Reports  1969, 1972

**Correspondence**

Box 1 Folder 09  Correspondence  1955-1963
Box 1 Folder 10  RE: Policy matters  1957-1959
Box 1 Folder 11  RE: Microforms  1962-1967
Box 1 Folder 12  RE: Texas Library Assn Constitutional Committee  1963-1965
Box 1 Folder 13  RE: Science Reference Library at Garni Hall  1968
Box 1 Folder 14  RE: Administrative matters  1968-1970
Box 1 Folder 15  Correspondence  1967-1968
Box 1 Folder 16  Correspondence  1968-1969
Box 1 Folder 17  Correspondence  1969-1970
Box 1 Folder 18  Correspondence  Jan-Jun 1971
Box 1 Folder 19  Correspondence  Jul-Dec 1971

**Library Subjects**

Box 1 Folder 20  Library Constitution  1957
Box 1 Folder 21  Assumption Seminary Branch Library  1961
Box 1 Folder 22  Designation as Government Documents Depository  1962-1967
Box 1 Folder 23  Library Program Proposal  1964
Box 1 Folder 24  Library Building Costs  1965-1971
Box 1 Folder 25  Student Attire Policy  1966-1968
Box 1 Folder 26  Gifts to Library  1967-1969
Box 1 Folder 27  Library Philosophy  1971
Box 1 Folder 28  Library Standards for SACS Accreditation  1971-1973
Box 1 Folder 29  Special Collections department  1969-1971
Box 1 Folder 30  Special Collections Brochure by Anita Saxine  1979
Box 1 Folder 31  Saint Mary’s University Press  1970
Box 1 Folder 32  Carmen Perry and Palafox Book  1977-1980
Box 1 Folder 33  Life Sciences Library Room 203  [1968]?

**Library Personnel**

Box 1 Folder 34  Professional Status of University Librarians  1951-1965
Box 1 Folder 35  Library Staff Manual  1959
Box 1 Folder 36  Employee Manuals  1960s
Box 1 Folder 37  Student Assistant Instructions  1963, 1969
Box 1 Folder 38  Library Staff Meeting Minutes  1969-1970
Box 1 Folder 39  Library Job Descriptions  1960
Box 1 Folder 40  Library Job Descriptions  1972
Box 1 Folder 41  Library Staffing  1960-1972
Box 1 Folder 42  Terminations  1972-1974
Rules for Users
Box 1 Folder 43  Library Instruction  1950
Box 1 Folder 44  Student Attire in Library  1958-1966
Box 1 Folder 45  Faculty Book Orders  1964, 1966
Box 1 Folder 46  Notices to Library Users  1964-1966
Box 1 Folder 47  Student Orientation: Using the Library  1968
Box 1 Folder 48  Library Handbook (for staff use)  1968-1972

Library History
Box 1 Folder 49  History of Library  1852-1968
Box 1 Folder 50  Centennial Library Construction and Plans  1944-1955
Box 1 Folder 51  Centennial Library History  1948-1968
Box 1 Folder 52  Annals of the Library by Bro. Paul Novosal  1952-1957
Box 1 Folder 53  Annals of the Library by Bro. Paul Novosal  1958-1972
Box 1 Folder 54  Gift Forms  1960s
Box 1 Folder 55  Letter to Genevieve W. Wilcox re Laredo Archives  1960

Council of Research & Academic Libraries (CORAL)
Historical Note: Bro. Paul Novosal had a great interest in making the Academic Library of St. Mary’s University a participant in the wider environment of librarianship in Texas. He served as president of the local CORAL group and retained the records among his personal papers.
Box 2 Folder 56  CORAL Minutes  1966-1971
Box 2 Folder 57  St. Mary’s University participation  1966-1970
Box 2 Folder 58  Organizational Docs: by-laws, schedules, members, etc.  1968-1971
Box 2 Folder 59  CORAL Activities  1968-1971
Box 2 Folder 60  CORAL Brochures  1968-1972

Series Two

Planning the Proposed Library, 1957-1960
Historical Note: Bro. Paul Novosal served as chair of the Library Building Committee
Box 2 Folder 61  Library Building Committee Minutes  1957-1963
Box 2 Folder 62  Library Committee Meeting with Mr. Gonzer  1957
Box 2 Folder 63  Plan No. 1: Addition (West) to Existing Building  1957
Box 2 Folder 64  Plan No. 2: Proposal to Houston Endowment, Inc.  1959
Box 2 Folder 65  Plan No. 3: Report to Board of Governors  1960
Box 2 Folder 66  Plan No. 4: Development Office Proposal  1960
Box 2 Folder 67  Plan No. 5: Development Office  undated
Box 2 Folder 68  Plan No. 6: Classroom Addition  undated

Developing a Case Statement for New Library, 1960
Box 2 Folder 69  Drafts for Case Statement  1960
Box 2 Folder 70  Case Statement mock up  1960
Box 2 Folder 71  Case Statement formal layout  1960
Box 2 Folder 72  Artist’s Rendering of Proposed Library  1960
Specifications for New Library, March 1967

Box 2 Folder 73  Set 1  1967
Box 2 Folder 74  Set 2  1967
Box 2 Folder 75  Set 3  1967
Box 2 Folder 76  Set 4  1967
Box 2 Folder 77  Set 10  1967
Box 2 Folder 78  Certificates for Payment  1967

Maintenance Instructions for New Library, 1968

Box 2 Folder 79  Operation and Maintenance Instructions for New Library  1968

Furnishings for the New Library, 1968-1970

Box 2 Folder 80  Technical Processes  1966
Box 2 Folder 81  Circulation Desk Drawings  1966-1969
Box 2 Folder 82  Electrical / Telephone  1966
Box 2 Folder 83  Entrance / Exit Control  1968-1970
Box 2 Folder 84  Furnishing Specifications  1967-1968
Box 2 Folder 85  Correspondence re Library Furnishings  1967-1968
Box 2 Folder 86  Library Furnishings Philosophy  1968
Box 2 Folder 87  “Punch Lists” (Unfinished Tasks)  1968-1970
Box 2 Folder 88  Formal Dedication of Library  13 May 1968
Box 2 Folder 89  Praise  Nov. 1970

Series Three

Scrapbook Albums

Historical Note: When the library moved to its current building on March 16, 1968, the Centennial Library building his building was remodeled as the University Center with lounges, offices and an extension for a snack bar and pub. Still later it was remodeled to serve as the Life Directions Center for Campus Ministry, Career Planning and Psychological Counselling

Construction of the “Centennial Library,” 1949

"When the library in the Administration Building became overcrowded in the 1940s, Fr. William Lamm convinced the administration that he could supervise the construction of a one-story library at a cost of $25,000. Bro. Frank Becker drew the plans, and Bro. William Hamm obtained a building from Kelly Air Force Basse which provided the beams and trusses for the superstructure. Volunteers were recruited and ground was broken during the first week of June 1948. Active in this project to dig foundations, cut steel, mix and pour concrete for cement blocks and assist in the construction were Bruce Aycock, Fr. Walter Buehler, Bros. Lawrence Duffy, Thomas C. Henderson and Paul Novosal, Leo Donohue, Leo Magers, and Joseph Uvietta, Jr.; fraternity members and summer school students at St. Mary's and students from Central Catholic.

"On November 11, 1948, a parade of faculty and students was organized to transfer books from the old library in the Administration Building to the new structure. On November 29 Bro. Paul Novosal, librarian, presided at the dedication of the Centennial Library, so named because it was completed during the Centenary Year of the Society of Mary in America. By the summer of 1949 the growing library needed expansion, and a mezzanine was built above the central stack to accommodate the enlarged periodical section. At that time the library contained
34,000 books and 4,700 bound periodicals, and the university had satisfied requirements for
admission into the Southern Association in 1949. The library was formally blessed by Msgr.
Patrick Geehan on December 12, 1951, with Frs. Louis Blume, Joseph C Ei and Ralph Dyer in
attendance.
(Source: Gerald J. Schnepp; Province of St. Louis 1908-1983; St. Louis, MO: Marianist Press,
1985: 167-168)

Album One: Centennial Memorial Library, 1947-1958
Descriptive Note: All photos in this album are black and white
Box 3 Album 1-01 Building library summer 1948, Lamm, Zirnheld, Blume, Buehler, Duffy
1-02 [photo missing]
1-03 Rainey’s crew pouring slab for new library building summer 1948
1-3.2 Library shell summer 1948
1-3.3 [photo missing]
1-04 Laying steel for slab, Archi, Henderson, Lamm, Jack Fort
1-05 Laying steel for slab, Lamm, Jack Fort
1-06 Library slab being poured, summer 1948
1-07 Roof being put on the new library, summer 1948
1-08 New library structure ready for occupancy, fall 1948
1-09 Library building completed, fall 1948, Novosal
1-10 Buehler, Pawelik, Novosal, filling dirt around library
1-11 Reading room 1952, Palma, Novosal, Duffy, Rosa Uvietta
1-12 Finished library viewed from northeast [1952]
1-13 Bible Display 1952, Rosa Uvietta, Novosal
1-14 Rosa Uvietta with Bibles displayed at Civic Auditorium [1952]
1-15 Bibles displayed at Civic Auditorium [1952]
1-16 More Bibles displayed, Novosal and Uvietta [1952]
1-17 Same image as 1-15
1-18 Novosal with Bible display [1952]
1-19 Novosal and Uvietta in work room
1-20 Catholic Book Week Display at library, 1953
1-21 Christmas in the Library workroom, 1954
1-22 Christmas Crib in workroom, photo by L. Gonner
1-23 Marian Books Exhibit in Library 19954 [Marian Year]
1-24 Marian Books Exhibit displayed at Incarnate Word College
1-25 Marian Books Exhibit Layman’s Forum at IWC, February 17, 1954
1-26 Marian Books Exhibit, February 17, 1954
1-28 Scholastics (student Brothers) assemble new stacks
1-29a Statue of Mary on mezzanine
1-29b Library in the snow, January 22 or 23, 1949
1-29c Library exterior in 1949
1-30a Library 1949
1-30b Library 1949
1-30c Library 1949
1-30d Library 1949
1-31 Entrance to “Centennial Memorial Library,” Novosal
1-32a Library interior 1950
1-32b Library interior 1950
1-32c Library interior 1950
1-32d Library interior 1950
1-33 Library interior, Duffy, Novosal, Mischo-Wierzba, Gray
1-34 Bello-Chesterton Book Collection
1-35 National Bible Week display in Library reading room, Sept. 17-26, 1952
1-36 [photo missing] Workroom with Uvietta and Novosal, 1952
1-37 Unfinished interior of library
1-38 Vordenbaum Firm applies faux brick facing to library
1-39a Novosal and Hess
1-39b Novosal in Library workroom
1-39c Novosal at his desk
1-40 Duffy and Novosal on mezzanine

Album Two: “Photographs Groundbreaking, Construction, 1966”

Descriptive Note: All photos in this album are black and white

Box 3 Album
2-01 Invitation to the Ground-breaking, April 20, 1966
2-02 Program for ground-breaking ceremony
2-03 Program for ground-breaking ceremony
2-04 Introduction of Dr. Lester E Harrell (text)
2-05 Speech by Dr. Lester E Harrell (text)
2-06 News clipping of Bro. Paul Novosal turning a spadesful of earth (text)
2-07 Description of the events of the day (text)
2-08 Description of the events of the day (text)
2-09a Site of ground-breaking ceremony
2-09b Speakers’ stand
2-09c Ladies of the clerical staff seated for ceremony
2-10 Ceremony of April 20, 1968 (snapshots with captions)
2-11 “
2-12 “
2-13 “
2-14 “
2-15 “
2-16 “
2-17 further notes regarding the photographs (text)
2-18 photographs of the beginning of excavation, May 9, 1966
2-19 “
2-20 pouring the foundations
2-21 “
2-22 “
2-23 “
2-24 “
2-25 “
2-26 first story
 Album Three: Pictures of the Dedication, May 13, 1968

Descriptive Note: Photos in this album are predominately color (faded) with a few black and white. There are seventeen pages with four snapshots to a page.

Box 3 Album 3-01 to 3-17

 Album Four: Dedication May 13, 1968

Invitation, Copies of Speeches, Letters, Newspaper Clippings

Box 3 Album 4-01 Printed invitation
4-02 Congratulations
4-03 “
4-04 News Release: Dr. Ignacio Bernal speaker at dedication
4-05 Special schedule for May 13, 1968
4-06 Invitation List
4-07 “
4-08 “
4-09 “
4-10 Congratulations
4-11 “
4-12 “
4-13 “
4-14 “
4-15 “

loading the shelves: Bro. Paul Novosal, Mr. X, Fr. Louis Blume
4-16 Program
4-17 “
4-18 New Clipping San Antonio Light
4-19 Text of Introduction of Dr. Bernal, main speaker
4-20 Congratulations
4-21 Plan for Walking Tour of New Facilities
4-22 News clippings
4-23 “
4-24 “
4-25 Thank-you letters from Brother Paul Novosal
4-26 Invitation to San Antonio News Media to a “Special Event”
4-27 “

Album Five: News Paper Clippings
On All Subjects, 1948-1967

Condition Note: The pages of this album are brittle from acidification
Box 4 Album 5-02 News clipping about Bro. Lawrence Duffy, May 6, 1959
Box 4 Album 5-07 Laredo Archives, December 16, 1960
Box 4 Album 5-08 Old Bible display at Municipal Auditorium, Sept. 1952
Box 4 Album 5-09 “
Box 4 Album 5-10 “
Box 4 Album 5-11 “
Box 4 Album 5-12 “
Box 4 Album 5-20 Laredo Archives, David Donoghue Historical Collection, 1961
Box 4 Album 5-22 Sebron “Seb” Wilcox Collection (Laredo Archives), Dec 8, 1960
Box 4 Album 5-60 Missing Rare Books Returned to St. Mary’s Library, 1966
Box 4 Album 5-61 “
Box 4 Album 5-80 Jim Charbonnet retirement, 1962

Album Six: News Paper Clippings
On All Subjects, 1967-1969

Condition Note: The pages of this album are brittle from acidification
Box 4 Album 6-01 New construction at St Mary’s University
Box 4 Album 6-06 “
Box 4 Album 6-09 San Antonio Unit of the Catholic Library Association, 1967
Box 4 Album 6-13 Laredo Archives at St Mary’s, July 19, 1968
Box 4 Album 6-15 Laredo Archives Restoration, Carmen Perry
Box 4 Album 6-16 Laredo Archives Analysis, July 28, 1968
Box 4 Album 6-38 San Antonio Unit of the Catholic Library Association, 1969
Box 4 Album 6-40 Laredo Archives reproductions
Box 4 Album 6-41 Laredo Archives reproductions
Box 4 Album 6-42 “
Box 4 Album 6-50 Anita Saxine “The Timeless Pages of History”
Box 4 Album 6-51 “

Loose Photographs
Arrangement Note: A series of unmounted photos in various formats are contained in folders
Box 4 Folder 1  Centennial Memorial Library construction (8 x 10 inches)  1948-1952
Box 4 Folder 2  Centennial Memorial Library interiors (8 x 10 inches)  1950s
Box 4 Folder 3  Centennial Memorial Library exhibits (8 x 10 inches)  1950s
Box 4 Folder 4  Laredo Archives  1959
Box 4 Folder 5  Construction of Centennial Library Annex  1962
Box 4 Folder 6  Centennial Memorial Library snapshots from,  1949-1950
    Annual photos of Centennial Library,  1948-1957
    Centennial Library various views,  1949-1950s
    Centennial Library Annex, pouring foundation  March 1962
    Old Library and New,  1968
    Library Staff (black and white),  May 1957
    Library Staff (color),  1955
Box 4 Folder 7  Centennial Library Polaroids and resin coated prints
Box 4 Folder 8  Blume Library resin coated and color prints
Box 4 Folder 9  Excellent Service Award to Jim Charbonnet  March 1962

Series Four:
San Jose de Palafox Presentation Copies

There are two presentation copies of San Jose de Palafox (St. Mary’s Press, 1971) having special dedications in the author’s hand writing. The first is to Fr. Louis Blume (1/200) the University president at the time and the second is to Bro. Paul Novosal (2/200) “Without his encouragement and daring, this ‘Impossible Dream’ would not have been Possible.”